

# **I.C.E PTO Monthly Meeting**

**December 11, 2014**

## **MINUTES**

### **NOTICE OF MEETING**

Innovation Centre Encinitas PTO meeting was held at Innovation Centre Encinitas at Beach Chapel Church, 510 El Camino Real, Encinitas, CA 92024 at 2:45 p.m.

### **CALLED TO ORDER**

PTO President Lauren Pennock called the meeting to order at 2:45 p.m.

### **PARENTS, FALCULTY, OFFICERS PRESENT:**

President:	Lauren Pennock
Vice President/Fund Raising	Jim Anderson
Treasurer/Social Comm:	Donelle Anderson
Secretary:	Nila Anderson
Site Director:	Ellen Ludwig
Site Secretary:	Jen Hatcher
Teacher:	Erika Williams
Teacher:	Kevin Girod
Parent:	Marisa Thompson
Parent:	Leah Neill
Parent:	Rachelle Ralphs
Parent/Community Outreach:	Meghan Tudor
Parent:	Bourne Burns
Parent:	Julie Sleight
Teacher:	Betsy Balcao
Parent/Spirit Wear:	Eric Ziegast
Parent:	Niki Tellechea

### **FINANCES:**

I.C.E received check from City of Carlsbad for a past deposit on an event.

A rough draft of the PTO budget was shared. Donelle will prepare a final draft for the next PTO meeting.

### **HOUSE KEEPING:**

The next PTO meeting will be held on January 15, 2015 at 2:45.

### **VOLUNTEERS:**

Not discussed

### **FUNDRAISING:**

**Popsicle Sale** – This sale started last week and has profited money and another parent has volunteered to facilitate the booth.

**Pizza Port Family Night** – I.C.E received check from this fundraiser.

**Family Bowling Night** – Decided to push this to February or March.

**Pizza Hot Lunch Days** – Chello Urive volunteered to order, transport, and set up pizza for students. Lo will email Chello to solidify details. Everyone agreed that convenience and cost are main factors.

**Flippin Pizza Night** – This will be in January. If families dine inside Flippin Pizza I.C.E gets 50% more on return, but you can pick up order and take home. Lo will make a flyer and send to parents one week in advance.

**Spirit Wear** – Eric Ziegaast reported that we need orders of t-shirts and they will look like last year's shirts. We need the order form we used last year. Jen Hatcher will look to see if she has one. We can put the order form on the board and send forms home with students. Need to pre order shirts. Eric will bring a display shirt to I.C.E. office. Teachers can wear their shirts Tuesday 12/16/14. Donelle will look in last year's binder for order form as well.

Another parent shared she has a couple resources to use for this project should we need it: Screen Machine and Super Embroidery.

**SOCIAL COMMITTEE:**

Ellen Ludwig discussed spirit week and teachers will decide on a date in the next staff meeting.

**ITEMS NEEDED:**

Not discussed

**GREEN COMMITTEE:**

Not discussed

**COMMUNITY OUTREACH:**

**Encinitas Holiday Parade** – This event was great family fun and went well. Lo passed out a survey to parents and staff to see how we can make it better. One thought shared was have families bring a food item to share as it is a long night and the kids get hungry.

**HOLIDAY GIVING:**

Toys and non-perishable food items have been donated to The Breath of Life Ministry for young families who are near homeless. Please label any presents that are for a boy/girl and age. Items needed by 12/18/14. Natalya will be asked to share about it at Talent Show. A flyer will be emailed to parents again.

**YEARBOOK:**

Not discussed

**TALENT SHOW:**

5:30-6:00 Parents get to mingle and have coffee and cookies while their student/s go to their classroom to prepare for the show. After the show, treats will be served for everyone. PTO would appreciate any donated prepackaged cookies to share at this event. Jim Anderson will make a donation box to set on the treats table should any parent want to contribute. PTO already has coffee cups.